

United States Department of Agriculture



Natural Resources Conservation Service
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May 9, 2008

WEST VIRGINIA BULLETIN NO: WV440-8-4

SUBJECT: PGM – Modification Approval Process

Purpose: To inform NRCS ASTC-FOs and staff regarding available funding for modifications and approval process.

Expiration Date: This bulletin expires September 30, 2007

This is to inform you that funds are available for modifications in various programs by contract year.

Please process modifications and forward to appropriate ASTC-FO for review and approval in accordance with [440 Conservation Programs Manual, Subpart F–Contract Administration, 512.50 Modifications](#).

The ASTC-FOs will review the modification, available funds in ProTracts subaccounts; and if within their authority, provide approval or disapproval. ASTC-FOs will forward all major modifications to the State Office for approval/disapproval.

I am attaching instructions on how to view funds in ProTracts for the ASTC-FOs use. If adequate funds are unavailable, the ASTC-FO will contact the programs staff to request the additional funds from the national office.

If you have questions or need additional information, please contact JR Wolfe, Farm Bill Specialist at (304) 284-7583 or Bill O'Donnell, ASTC-Programs at (304) 284-7543.

KEVIN WICKEY

State Conservationist

Attachment

DIST: A
F

Helping People Help the Land

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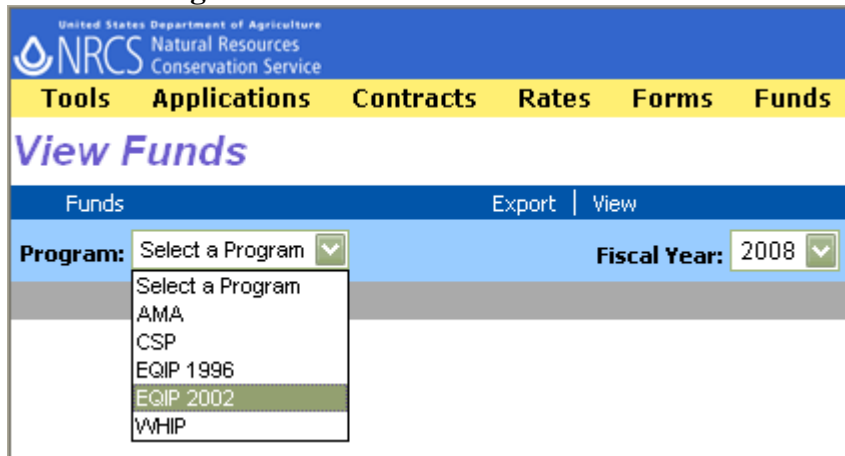
How to View available funds for Contract Modifications

In this example we'll look at how to view funds for 2006 EQIP modifications.

1. To begin log into ProTracts and click on **"Funds"**
Select **"View Funds"** from the drop down menu



2. Select the **Program** and the **Fiscal Year**



3. You'll see the following screen with different EQIP accounts
Click on the "+" sign beside **"EQIP General FA"**

United States Department of Agriculture NRCS Natural Resources Conservation Service			
Tools	Applications	Contracts	Rates Forms Funds Rep
View Funds			
Funds		Export	View
Program:	EQIP 2002	Fiscal Year:	2006
Fund Code	Account Name	Allocated	
+ 76F	EQIP General FA	\$719,794,304	
+ 76T	EQIP General TA	\$7,955,743	
+ 78F	EQIP GSWC FA	\$50,890,808	
+ 78T	EQIP GSWC TA	\$378,960	
+ 79F	EQIP Klamath Basin FA	\$8,051,275	
+ 79T	EQIP Klamath Basin TA	\$154,033	

4. Then click on the “+” sign beside West Virginia

United States Department of Agriculture NRCS Natural Resources Conservation Service			
Tools	Applications	Contracts	Rates Forms Funds R
View Funds			
Funds		Export	View
Program:	EQIP 2002	Fiscal Year:	2006
Fund Code	Account Name	Allocated	
- 76F	EQIP General FA	\$719,794,304	
+	West Virginia	\$5,124,453.04	

5. You’ll see an Account Name “**2006 76F Cost Overrun**” the amount under the column “**Unobligated**” is the amount available for modifications. For 2006 EQIP you can see that there are currently \$439,294.23 dollars available.

Funds		Export	View		
Program:	EQIP 2002	Fiscal Year:	2006		
Fund Code	Account Name	Allocated	Contract Approval	Obligated	Unobligated
-	West Virginia	\$5,124,453.04	\$4,716,085.81	\$4,688,310.31	\$436,142.73
- 76F	EQIP General FA	\$719,794,304.30	\$674,083,923.23	\$673,937,671.77	\$45,856,632.53
+	Sub Funds	\$4,578,187.38	\$4,578,088.38	\$4,581,338.88	\$98.50
+	2006 76F Cost Overrun	\$546,265.66	\$137,997.43	\$106,971.43	\$439,294.23